

September 2, 2024



*Please note that links to opportunities below may no longer be active due to the short-term nature of many postings. Links to postings and events in Handshake will require a student account to view complete details. For questions, please reach out to [place@roanoke.edu](mailto:place@roanoke.edu).*

## This Week's Lineup

- [It's not too early!](#)
- [Commonwealth Cyber Initiative Internship & Job Fair](#)
- [Get Clearance Ready!](#)
- [Health Careers Organizational Meeting](#)
- [2024 PPIA Virtual Graduate School and Career Fair](#)
- [2024-25 Career Planning Guide](#)
- [Prep with Big Interview](#)
- [Build new skills with the Forage on your own time](#)
- [CliftonStrengths](#)
- [Job and Internship Openings \(there's a lot!\)](#)
- [Handshake Highlights](#)

Stay connected with us through the [PLACE group on LinkedIn!](#)

## It's not too early!

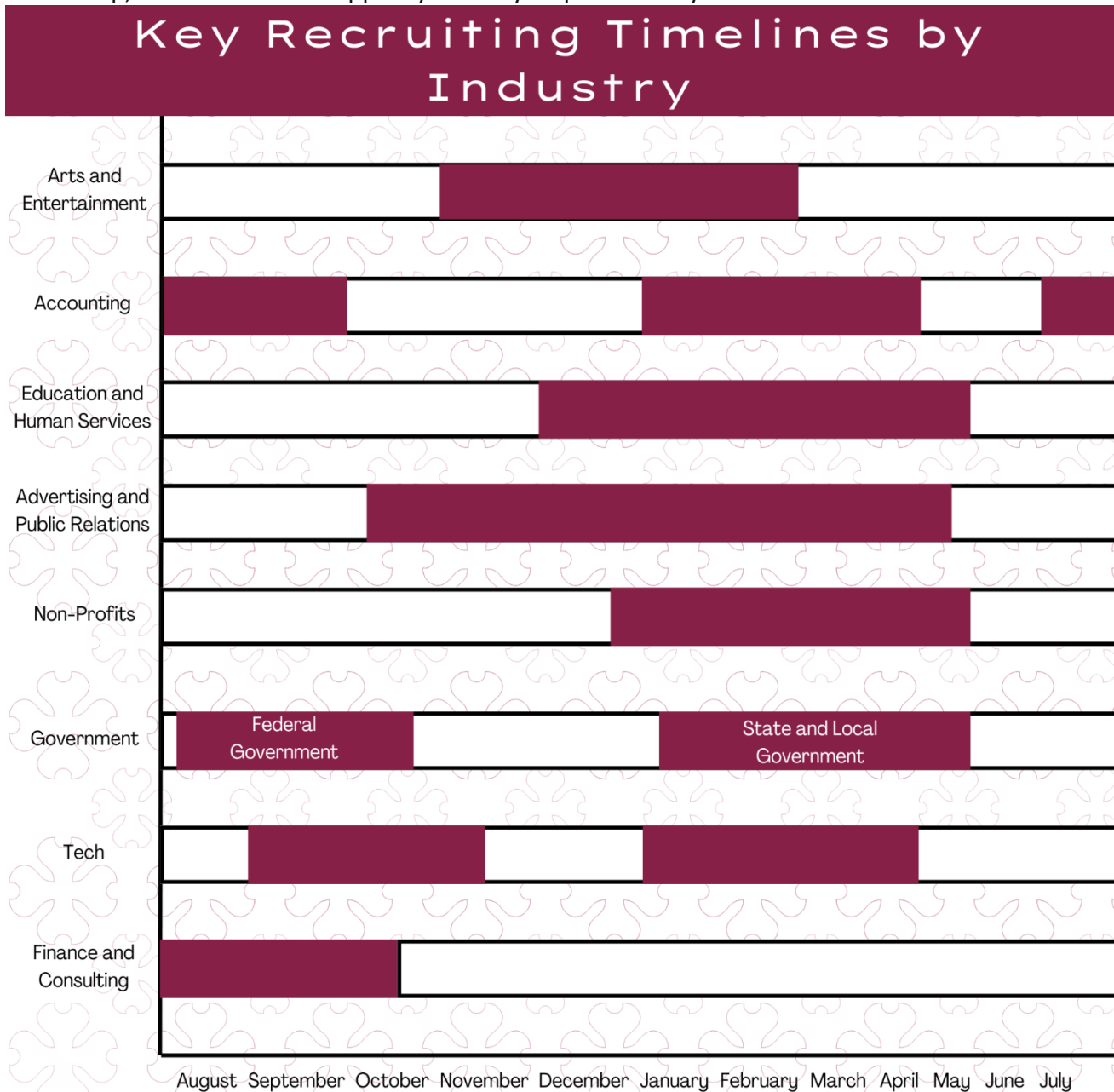
As we dive into the fall semester, it might feel early to think about next summer's plans. However, when it comes to landing a great job or internship, **September is not too early to start your search**—in fact, it's the perfect time to begin!

Different industries have varying recruitment timelines, and starting early can make all the difference in securing your dream position. As the graphic below illustrates, industries such as Finance and Consulting,

Accounting, and Tech begin their recruiting as early as late summer or early fall. For these fields, opportunities may close by the time spring rolls around. On the other hand, fields like Government, Non-Profits, and Arts and Entertainment have timelines that extend further into the year, allowing for a bit more flexibility.

Understanding these timelines is crucial to making the most of your job search. Whether you're targeting a fast-paced tech role or a rewarding position in public service, planning ahead ensures you don't miss out on key opportunities.

**So, what's next?** Start updating your resume, research companies you're interested in, and begin networking. If you need help, PLACE is here to support you every step of the way.



**Register now on Handshake for our fall events.**

Mark your calendar for our fall job and internship fair on Monday, September 30th! It's a don't want to miss event! View the fair on Handshake to get early access to the employers joining.



## Commonwealth Cyber Initiative Internship & Job Fair

Searching for ways to launch a career in cybersecurity? Join CCI online on September 17th for the Commonwealth Cyber Initiative Internship & Job Fair.

Learn more and register [here](#).

## Get Clearance Ready

If you want a career in a field that requires a security clearance, get a head start by attending the Commonwealth Cyber Initiative's Clearance [Preparedness Program](#). CCI's Clearance Preparedness Program's next installment is on September 11th. The online [Clearance Preparedness Program](#) will feature [Cate Moss](#), facility security officer at [G2 Ops](#), on Sept. 11, 1-2 p.m. You also can [watch past recorded sessions](#).

## Health Careers Organizational Meeting

We invite all students (Classes of 2025, 2026, 2027, and 2028) who are planning to pursue or have an interest in a career in healthcare to join us for an organizational meeting Tuesday, September 10, at 6:00 p.m. in Antrim Chapel. Meet other students who share your interests, get to know the faculty who serve as Health

Careers Advisors, and learn about opportunities available to you both on and off-campus. Register on

# The Forage

Looking to build new skills to add to your resume? Check out the Forage!

[Forage](#) can be a great way to get ahead in your career. Forage provides free, online virtual experience programs created by Fortune 500 companies to provide you with the insights and skills you need to succeed in your job search and the start of your career.

Check out some new simulations launching this fall:

[PepsiCo Sales](#) | Here, students will practice skills such as leadership, collaboration, critical thinking and professional communication, while stepping into the shoes of a Sales leader at PepsiCo.

[Third Bridge](#) | Here, students will work as an associate fulfilling key client research needs and delivering insights. Skills leveraged include analytics, written and visual communication, strategy development and research.

[BCLP US Law 101](#) | Here, students will experience work as a summer intern at BCLP, while practicing skills such as legal drafting, research, client engagement and commercial awareness. I highly recommend this for any student interested in Law!

Please note, this is a third-party platform not supported by Roanoke College, and you should review the data collection statement on the landing page prior to joining. You can opt out of sharing your details with any of the firms whose projects you complete. Let us know if you have questions as you explore opportunities and [schedule an appointment](#) with PLACE to incorporate your completed projects into your resume.

## CliftonStrengths Platform

Have you completed the Strengths assessment already? Learn more about your [top 5 Strengths on the new platform](#) - from the home page, you can scroll down and click "learn more" for each strength. The new CliftonStrengths Top 5 report is here for you. Check out the quick videos to discover more about what your strengths mean! You can schedule an appointment with PLACE to talk more about how these strengths relate to you as a student and beyond.

Check out how to use your strengths for personal and professional development [here](#).

Haven't completed Strengths yet? [Request a code](#) to discover more about your unique strengths and how they set you apart.

## Job and Internship Opportunities

Want to know about these opportunities first? Be sure to join the [PLACE group on LinkedIn!](#) Find out more, including full time opportunities, on the platform.

**Salem Chick-Fil-A is hiring!**

**Our growth is YOUR opportunity.** And there is no better time than now to join our amazing team. Positions are available in the dining room, kitchen, & serving guests (order takers). Whether you are looking for a full-time career or part-time hustle, come to open interviews daily at 10:30am or 4pm (Monday through Friday) to learn more. Or use the red "Apply Today" link below.

**Flexible Hours** - There are many positions that fit your schedule. Whether you want to work daytime or evenings hours, you will always have Sundays off.

**Competitive Pay** - Starting wage rate is \$14/hour for full-time, anytime availability (with no schedule restrictions). Part-time begins at \$12/hour.

**Great Benefits** - Leadership opportunities, health insurance with employer contribution, 401K + match, Paid Time Off, Tuition Assistance & Scholarship opportunities, complimentary food & uniforms (including shoes).

**It's a Fun Place to Work** - Our team members are more than just employees, they are a highly valued part of our business.

Apply [here](#) between now and September 13th.

### **Federal Reserve**

Interested in working for the Federal Reserve? Research Assistant Positions are open now for 2025 Grads in economics, mathematics, statistics, computer science, finance or other related fields. Learn more and apply [here](#)!

### **Conservation Police Officer**

As a Conservation Police Officer at DWR, you'll safeguard our natural treasures and ensure responsible use of outdoor resources. Whether on land or water, your "office" is the great outdoors. Think you're up for the challenge? Apply now and become part of the action! [https://lnkd.in/ee\\_GHtWP](https://lnkd.in/ee_GHtWP).

### **American Junior Golf Association 2025 Traveling Internship**

Are you looking for an internship in the sports industry that gives you the opportunity to travel, build network connections, and gain valuable experience to push your career forward? The American Junior Golf Association (AJGA) is accepting applications for the 2025 Spring and Summer Internship program!

You'll be working in a team dynamic daily, traveling to numerous championship golf courses helping conduct over 140 tournaments, and will have ample networking opportunities, which is the backbone of being successful in the sports industry. For each season, the following positions are available:

#### Communications Intern

Execute social media plan, shoot/edit photography and video and write and publish website stories.

Work with local media and facilitate sponsor branding.

Officiate on-course, starting and scoring of players, and tournament execution.

#### Operations Intern

General tournament set-up, execution, and breakdown of tournaments

Officiate on-course, starting and scoring of players, enforcing Pace of Play

Operate and maintains company vehicles and equipment inventory

\*Please note, golf knowledge is NOT required to do the AJGA Internship. The AJGA will teach you everything you need to know!\*

AJGA interns are paid and can use the internship for school credit if applicable. All travel and lodging are covered along with some food costs during the duration of the internship. The AJGA only hires full-time from the program, which 85% of our staff participated in.

#### Dates of Importance

##### Spring Internship

Internship runs from March 3 – May 6

Application due October 18, 2024

## Summer Internship

Internship runs from May 12 – September *\*End dates can be accommodated based on return to school.*

Application due January 10, 2025

Traveling the country isn't for everyone, so the AJGA does offer in-house internships at our National Headquarters in Braselton, GA in the following departments: Communications, Player Services and Finance. Applications will open January 6 for these opportunities and more details can be found on our website.

To learn more and apply for the opportunity, visit [AJGA Careers](#) and follow along with us via @AJGACareers on Instagram and X or contact Sydney Della Flora, Manager of Recruiting at [sdellaflora@ajga.org](mailto:sdellaflora@ajga.org).

## Rep Ben Cline's Fall Internship

Representative Ben Cline's congressional campaign has two open internship positions this autumn.

Here is the link: <https://forms.gle/73Dce4krnBSAfHRc8>

Please reach out to Tyler at [tyler@benlineforcongress.com](mailto:tyler@benlineforcongress.com) with any questions.

## Summer Staff 2025 Appalachia Service Project

### Elevance Health

Summer 2025 Actuarial Internships and Full-Time roles available now!

Join the information session on Monday, September 9th from 6-7 PM to learn more about the application process.

### Join the meeting now

Meeting ID: 258 863 702 455

Passcode: BhmUVt

Visit our company website to learn more about Elevance Health and review the attached flyer: [Elevance Health | Advancing Health Beyond Healthcare](#)

Apply to our actuarial job postings: [What impact will you make? | Elevance Health Careers](#)

## US State Department

### Pickering and Rangel Applications Open NOW

Both the [Thomas R. Pickering Foreign Affairs Graduate Program](#) and the [Charles B. Rangel International Affairs Graduate Fellowship Program](#) are now accepting applications for their 2025-2027 cohorts. These fellowships provide financial assistance for a two-year graduate program in an international affairs-related field at a U.S.-accredited institution of higher learning, with a five-year service commitment as a Foreign Service Officer upon successful completion of all requirements.

*Rangel applications are due by 11:59 Eastern on September 19.*

*Pickering applications are due by 11:59 Eastern on September 26.*

Presidential Management Fellowship Opening September 4

Applications for the Presidential Management Fellowship will open September 4 and run until noon ET on September 18. Additional details, including sign ups for two info sessions, are available at [2025 Application Become A PMF | PMF |](#).



## **Internship News: Coming Soon!**

*United States Foreign Service Internship Program (USFSIP):* Open to rising sophomores and rising juniors at the time of application, this is a merit- and need-based two-summer paid internship for the Summers of 2025 and 2026. Candidates must commit to both summers; the first will take place at the U.S. Department of State in Washington, DC, and the second at an embassy or consulate overseas (10 weeks each summer). This is paid at the GS-04 level; travel and housing are also paid. Applicants must demonstrate financial need (FAFSA or statement of financial need) and have a minimum 3.2 GPA. Applications should open in *late August/early September 2024*. Interested candidates can learn more about the program [here](#).

*Student Internship Program (SIP):* The paid Student Internship Program (SIP), is merit-based (3.2 minimum GPA) and runs throughout the year with summer, fall, and spring cohorts who undertake full-time 10-week paid internships. These take place either in Washington, DC at the U.S. Department of State or (limited opportunities) at U.S. Embassy or Consulate overseas; we pay travel and housing. Summer 2025 internship applications will open in *early October 2024*. Students must have completed at least 60 credit hours by the end of the 2024-25 academic year to be eligible. First-year graduate students are also eligible to apply. You can learn more about our internship program [here](#), and you can sign up to receive notification when the application opens. It is important to note that students must be returning to school immediately following the internship to be eligible for the program.

## **Handshake Highlights**

### **Summer 2025 Internship with the National Geospatial-Intelligence Agency**

<https://roanoke.joinhandshake.com/edu/jobs/9082126>

Temporary Hire Students perform a variety of functions and tasks in support of the organization to which they are assigned. Work assignments will involve problem identification, analysis, and resolution. Specific duties may include the preparation and presentation of briefings directly related to work assigned. They must be in attendance at and enrolled in a graduate, baccalaureate, or associate degree program. They are placed on one-year temporary appointments, which can be extended in one-year increments until the student graduates. Their appointment terminates upon graduation or when the student no longer attends school, even if the expiration date on the current appointment has not been reached.

**Applications close on September 30, 2024.**

### **Summer 2025 Construction Intern with Whiting Turner in Southern Virginia**

<https://roanoke.joinhandshake.com/edu/jobs/9201769>

Reporting Relationship: Depending on the work assignment, interns will report to a project manager, superintendent, project engineer or field engineer. You may be assigned to the office, jobsite or mix of both.

Tasks Assigned: You will be learning the engineering and technical aspects of the project both in the field and in the office. Your experience will include some or all the following:

- Quantity take-off
- Layout
- Preconstruction/as-built surveys
- Shop drawing review/approval & maintenance of log
- Submittal review/approval & maintenance of log

## **Technical Capabilities**



You should be familiar with the following software: Primavera, Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, Microsoft Outlook, Microsoft Exchange, etc.

### Summer 2025 Civil Field Engineering Inspection Internship with RS&H

<https://roanoke.joinhandshake.com/edu/jobs/9252224>

We are currently seeking Civil Field Engineering Inspection Interns for our Transportation-Construction Management teams throughout the US.

As a **Civil Field Engineering Inspection Intern**, you will collaborate with and be mentored by top engineering associates on our team while gaining hands-on experience and a better understanding of the Transportation Construction Management profession. The ideal candidate will possess strong communication skills, be a team player, and be enthusiastic, motivated, honest, and dependable.

#### Responsibilities may include but are not limited to:

- Support inspection teams with field inspections
- Verify the dimensions of prepared and completed work
- Collect and prepare data for evaluation
- Perform engineering with the use of computer-assisted engineering software and equipment
- Prepare reports for site operations activities including materials used and completed work
- Provide support to engineering and project management associates

#### Did you know?



Handshake

There are 18,000 jobs and internships currently posted to Handshake.

#### 24/7 Resource

Career  
Planning  
**Guide**  
2024-2025

Have a quick career question? Want to see example resumes or cover letters? Check out the '24-'25 [Career Planning Guide](#).

#### We're social!



Check us out on [Facebook](#), [Instagram](#), and [LinkedIn](#).

#### Interviewing?



Need a quiet space to work or interview? [Contact us](#) to reserve the sunporch or studio!

**Have questions?**  
**Schedule an appointment through Handshake**

**PLACE**

Fowler Alumni House  
202 Maxey Way, Salem, VA  
[place@roanoke.edu](mailto:place@roanoke.edu)